

## **Check out inventory and key return**

Key return and check out date should be on or before the tenancy agreement ending date

## **Check out inventory appointment**

Inventory Company will contact the tenant and agree a date and time

Tenant can also contact the inventory company to set up the meeting

For joint tenancies ideally at least *two* individual tenants should be present for the check out and key return

Meet at the agreed time and date and the inventory company will conduct check out and collect keys

Inventory company will contact the tenant, also the tenant may contact the inventory company, details are , SRP Inventories, Tel 0203 670 6600, Email [info@srpinventories.co.uk](mailto:info@srpinventories.co.uk), [www.srpinventories.co.uk](http://www.srpinventories.co.uk)

## **Required payments**

Please check the tenancy agreement and ensure to transfer the appropriate funds to the landlords' account as per the dates specified on the tenancy agreement

## **Professional cleaning**

The property is to be cleaned to a professional standard prior to check out

Please check the [available options](#) on pre tenancy ending information

## **Utility service providers**

Please ensure to inform the meter readings to all utility providers closing the relevant utility accounts and finalise payments

## **Who is my gas or electricity supplier?**

<https://www.ofgem.gov.uk/consumers/household-gas-and-electricity-guide/connections-and-moving-home/who-my-gas-or-electricity-supplier>

## **Who is my water supplier?**

<https://www.ofwat.gov.uk/households/your-water-company/map/>

## **Who are the internet suppliers in the area?**

<https://switchly.co.uk/>

<https://www.whoismyisp.org/>

## **Useful contact list as below**

<https://www.kingstonlettings.com/useful-contacts.html>