

## **End of tenancy**

Normally the tenancy agreement is for a fixed period which is stated as per the tenancy agreement

Aspects to consider are follows

Allocate sufficient time to organise and complete tasks

Organise a meeting with agent/landlord to discuss relevant matters

Organise to remove unwanted items and clearing all rubbish

Organise to clear gardens

Due to regulations current tenant's possessions such as furniture and appliances cannot be passed on to future incoming tenants

Organise and remove all excess rubbish as the rubbish lorry will not take these and if there are rubbish at the property these will be charged to the tenant

Organise for the cleaning to be conducted to a professional standard

Organise a removal company to remove personal possessions

Organise a meeting with the checkout inventory company for the checkout inventory and key return

Organise and inform utility companies, close of accounts and return of any equipment