

## **Signing tenancy agreement**

Tenancy agreement normally signed electronically

Kingston Lettings will organise to sign electronically through [DocuSign](#)

DocuSign will request each signature in a specific stated order and only when one person has signed the next person can sign. Normally the lead tenant is required to sign first and then the other tenants

Please follow [DocuSign](#) instructions accordingly

Please initial bottom of each page and sign the last page where the tenants' stated name is

Documents to sign are as follows

**Deposit registration certificate**, lead tenant sign

**Tenancy agreement**, all tenants sign

**Receipt tenancy agreement signing**, all tenants sign

**Receipt deposit registration certificate**, all tenants sign